HOW TO REPORT BULLYING AT R.C.M.S.

STUDENT STATEMENT FORM

Student Statement forms are available in the front office. Students are encouraged to fill them out as completely as possible and include as many details as possible. Forms should be turned into the secretaries in the office.

SAFE SCHOOL HELPLINE

The Rensselaer Schools community can report wrong doing or illegal activity. The identity of the reporter is completely confidential. The helpline can be accessed by calling 1800-418-6423. More information is available on our school website.

EMAIL ANY TEACHER OR ADMINISTRATOR

Email addresses for all RCMS Teachers and Principals are available on the Rensselaer Schools web site. (www.rensselaerschools.org) All RCMS staff welcome emails reporting bullying from students and parents.

TALK TO SCHOOL STAFF YOU TRUST

RCMS make a point to form good relationships with our students. Students are encouraged to talk to those teachers, administrators or staff that they feel comfortable with. Our School Counselor is also a good person to listen.

WRITE A NOTE TO ANY SCHOOL STAFF

Often times students struggle to verbalize incidents of bullying. Another option to report what is going on is to write it in a letter. Students can write their letter to any RCMS faculty or staff member.

CALL OR MEET WITH ADMINISTRATION

Reports of bullying can also be made by calling or meeting with RCMS Administration. Families should call 866-4661 to schedule a meeting or express concerns regarding an incident.

THE DEFINITION OF BULLYING

Indiana Code defines bullying as overt, repeated acts or gestures including verbal or written communication, physical acts committed, or any other behaviors committed by a student or group of students against another student with the intent to harass, ridicule, humiliate, intimidate, or harm the other student.

WATCH OUT FOR HEARSAY!

Hearsay is defined as information received from other people that cannot be adequately substantiated or a rumor. While these types of reports are investigated at RCMS, they can not be proven and make it very difficult to apply discipline consequences.

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